



# Section IX Athletics

Robert Thabet, Executive Director

**Section IX Athletic Council Meeting  
Tuesday, April 16, 2013 at 9:30 a.m.**

***Please Note: Change in Location***  
**Marlboro High School – Media Center**  
**50 Cross Road, Marlboro, NY 12542**

1. Call to Order: Bob Thabet
2. Pledge of Allegiance: Bob Thabet
3. Financial Report: Jim Osborne
4. Review of Meeting Materials – Jim Osborne
5. Approval of March 5, 2013 Minutes
6. Section IX NYSPHSAA Representatives – Roberta Greene and Jim Wolfe
7. Combining of Teams – Back from the Leagues  
Deadline for schools to:
  - a. Merge programs
  - b. Demerge programs
8. Regina Coeli Application for Membership – Back from the Leagues
9. Approval of the Family School (IX) with Hancock (IV) for Baseball all levels 2013
10. Section IX Terms of Office 2013-2014 and 2014-2015 – John Landro
11. Winter Chair Reports
  - a. Girls Basketball Steve Boucher/Tom Cassata
  - b. Boys Basketball Fred Ahart
  - c. Cheerleading Cherie Ramsey
12. Spring Sport Chairs:
  - a. Baseball Dave Onusko
  - b. Boys Golf Tom Howe
  - c. Boys Lacrosse Bob Slate
  - d. Boys Tennis Urvashi Gupta and LuAnn McCarthy
  - e. Track & Field Joe Iatauro and Eric McLaughlin
  - f. Girls Golf Bill Earl
  - g. Girls Lacrosse Wendy Crandall
  - h. Softball Bruce Guyette
13. Chair Reports:
  - a. Girls & Boys Modified Sports Steve Boucher & Helenanne Gillinder
    1. Re-entry Rule for Baseball – Back from the Leagues
  - b. Safety Janet Carey
  - c. Chemical Health Marco Lanzoni
  - d. Officials Coordinator Dennis Burkett
  - e. Eligibility Fred Ahart
  - f. Sportsmanship Glen Maisch
14. New Business  
Appointment of New Track Chairs
15. Old Business
16. Adjournment  
Next Meeting Date: Wednesday, May 15, 2013 at Mt. St. Mary College at 9:30 a.m.

# Section IX Athletics

## Gate Receipts Procedure

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- Jim Osborne (Treasurer) calls in cash order to OC Trust Bank.
- Chris Mayo (Assistant Treasurer) picks up cash order, counts cash and gives to Jim Osborne to re-count and distribute to cash boxes.
- Cash boxes are taken to event.
- Cashier counts money in cash box and signs for it.
- Cashier is also signing off on beginning ticket numbers.
- Ticket Taker works with cashier and distributes tickets upon attendee payment to cashier.
- The Treasurer, Assistant Treasurer, Site Chairperson or Sport Chairperson oversee the cashier and manage the front end.
- Upon completion of the event, Cashier and Front End Manager retreat to counting room.
  - Cash is counted and compared to ticket sales.
  - Cashier signs ticket sales document witnessed by front end manager.
  - Document is noted if cash count is over or under what should be accounted for and signed by cashier.
- Cash is then brought to office for a second count by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer).
  - The person counting cash back at the office is different than person that counted at the event.
- Once cash has been verified, all paper work is compared and signed off on.
- A Deposit ticket is then written out.
- Deposit ticket is then compared to reported receipts and taken to the bank with the cash for deposit by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer).
- Bank counts cash and deposit is made.
- Deposit ticket receipt is brought back and copied on the tickets / cash receipt paper work to complete that report.
- Final report is checked by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer) and filed for record keeping purposes.

# New York State Public High School Athletic Association, Inc.

## STAFF

Robert J. Zayas, Executive Director  
Robert E. Stulmaker, Assistant Director  
Todd Nelson, Assistant Director  
Joe Altieri, Director of Marketing & Media  
Jeanette Neven, Treasurer



## OFFICERS

Eileen Troy, President  
Stephen Broadwell, 1<sup>st</sup> Vice President  
James Osborne, 2<sup>nd</sup> Vice President  
Mark J. Ward, Past President

## SYNOPSIS OF ACTIONS

March 22, 2013 EXECUTIVE COMMITTEE MEETING  
Hilton Albany

## ACTION ITEMS

1. P3 Approved January 2013 Executive Committee meeting minutes with correction.
2. P3 Approved the 2013-2014 school enrollment numbers for non-public NYSPHSAA member schools.
3. P3 Approved a motion to enter into Executive Session.
4. P3 Approved a motion to end Executive Session.
5. P3 Approved a motion adopting the revisions of the NYSPHSAA Employee Handbook, including the amendment of two of the revisions, to take effect September 1, 2013.
6. P3 Approved the position of Media Content Coordinator and authorize the Executive Director to reorganize the staffing responsibilities of the NYSPHSAA office personnel.
7. P4 Approved adjournment.



**NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.**

**EXECUTIVE COMMITTEE MINUTES**

**Hilton Albany**

**March 22, 2013**

The Executive Committee meeting was called to order by President Eileen Troy at 11:00AM on Friday, March 22, 2013. Executive Director Robert Zayas introduced and welcomed Lisa Arnold, the new NYSPHSAA Treasurer who will begin her position on April 1, 2013. Director of Marketing and Media Joe Altieri gave a brief overview of the Federation of Champions Boys and Girls Basketball Tournament taking place over the weekend. Executive Director Robert Zayas introduced members of the Executive Committee and took attendance as follows:

**Officers & Staff**

President Eileen Troy  
First Vice President Stephen Broadwell  
Second Vice President James Osborne  
Past President Mark Ward  
Executive Director Robert Zayas  
Assistant Director Robert Stulmaker  
Assistant Director Todd Nelson  
Director of Marketing & Media Joe Altieri  
Counsel Renee James  
Secretary Sandra Schanck

**Past Presidents**

Richard McGuire

**Section Representatives**

Section 1: Karen Peterson; Jennifer Simmons, proxy for Scott Mosenthal  
Section 2: Robert McGuire, Ryan Sherman, proxy for Elizabeth Hemstead  
Section 3: Barbara Felice, Michael Carboine  
Section 4: Julie Bergman, Chris Durdon  
Section 5: Kimberly Henshaw, Gary Mix, proxy for Dennis O'Brien  
Section 6: Timm Slade, proxy for Cindy Bullis  
Section 7: Patricia Ryan-Curry, Joseph Staves  
Section 8: Chris Ceruti, Dominick Vulpis  
Section 9: John Landro, proxy for Roberta Greene, James Wolfe  
Section 10: Lori Brewer, Paul Harrica  
Section 11: Lisa Lally, Timothy Mullins

**Section Ex. Directors**

Jennifer Simmons (1)  
Ben Nelson (4)  
Timm Slade (6)

**Guests**

Lisa Arnold

A motion to approve the January 29, 2013 Executive Committee Meeting minutes with correction carried.  
Vulpis/Staves

#### GENERAL ACTION ITEMS

##### 2013-2014 School Enrollment Numbers

A motion to approve the 2013-2014 school enrollment numbers for non-public NYSPHSAA member schools carried.  
Harrica/Carboine

- The Executive Committee requested Assistant Director Todd Nelson to compile a report to be presented at the May Executive Committee meeting on the success of non-public and charter schools at our State Championships over the past five years in all sports.
- Executive Director Zayas will convene the Classification Committee in the Spring to review this report.

A motion to enter into Executive Session at 11:25AM to discuss pending and potential litigation including the unemployment hearing of the former Treasurer; actions arising out of a Section Wrestling Tournament; Article 78 Proceedings regarding eligibility issues; and personnel matters dealing with the employment history of an individual carried.  
Harrica/Mullins

A motion to end the Executive Session at 1:11PM carried.

McGuire/Slade

President Troy resumed the Executive Committee meeting at 1:25PM.

##### Employee Handbook

A motion to approve adopting the revisions to the NYSPHSAA Employee Handbook, including the amendment of two of the revisions, to take effect September 1, 2013, carried.  
Harrica/Carboine

The amended revisions are:

1. Under Holidays (pg. 7) reinstate between "Christmas Eve through New Year's Day".
2. Under Vacations (pg. 8) change the language to read, "Vacation days must be used prior to September 1 unless the Executive Director approves otherwise."

##### NYSPHSAA Staff

A motion to approve the position of Media Content Coordinator and authorize the Executive Director to reorganize the staffing responsibilities of the NYSPHSAA office personnel carried.  
Harrica/Slade

#### DISCUSSION/INFORMATION ITEMS

##### Future of Athlete Participation Gifts

- Robert is looking for feedback on the possibility of giving souvenir badges to all State Championship participants for consistency and equity.
- There is a concern regarding the lack of consistency because not all sports receive participation gifts.

##### Future Central Committee Meeting Locations/Agendas

- The question was asked if the Association should continue to have the Central Committee meeting move around the state and be held at a resort type hotel or have the meeting at a hotel that can accommodate the meeting to keep the cost down.
- One suggestion was for the year of the incoming President, to go to the area where they live; this is the current practice.

#### **Future apparel/souvenir contracts**

- Joe is in the process of developing Request for Proposals for one vendor to provide apparel, souvenirs and programs for all sports on an annual basis.

#### **On-site ticket prices vs. On-line ticket prices**

- He reviewed the current options for fans to purchase championship tickets and outlined advantages of online ticketing.
- He stated online sales are growing at a steady rate and should be our overall ticket sales business model.
- The goal for 2013-2014 is to encourage ticket sales by developing a model that promotes online sales.

#### **SECTION CONCERNS**

**Section 8** inquired about the possibility of moving up the Boys Basketball Championships by a week because it overlaps with the beginning of their Spring season. This will be put on the agenda of the next Boys Basketball Committee meeting.

**Section 6** inquired if Todd's report on the success of non-public and charter schools at our State Championships over the past five years in all sports could begin with Regionals and beyond.

**Section 5** voiced a concern with the Combining of School Policy and the graduated scale. They were interested in amending the policy to state each Section have a review committee to review the scale and final placement of merged public schools. Gary Mix (Section 5) made a motion, however it did not carry for lack of a second.

A motion to approve the adjournment of the Executive Committee meeting at 2:40PM **carried.**

McGuire/Vulpis

Respectfully submitted,



Robert Zayas  
Executive Director

sms



**SECTION**

**IX**

**ATHLETICS**

**APPLICATION FOR COMBINING OF TEAMS**

Section IX Athletics  
53 Gibson Road  
Goshen, NY 10924  
Robert Thabet, Executive Director

## **General Merger Information**

### **SECTION IX ATHLETICS**

Section IX, a member organization of the New York State Public High School Athletic Association (hereafter referred to as NYSPHSAA) has adopted the following procedures for combining of teams within member school districts.

Student bodies of NYSPHSAA member public school districts within Section IX, may be combined for interscholastic athletic competition and field a common participating team with the consent of the Section IX Athletic Council.

1. No more than two member schools (unless under extenuating circumstances) shall be combined. NYSPHSAA classification procedures will apply for all contests.
2. Where applicable, the combined teams may play in a higher classification as dictated by the NYSPHSAA classification policy.
3. When the application to field a common participating group is made, one of the schools shall be designated to administer the program.
4. The petitioning schools shall not institute, or be party to, legal proceedings against Section IX, OCIAA, MHAL, or NYSPHSAA in matters associated with combining of team applications.

**IT IS WITHIN THE RIGHTS OF THE SECTION IX ATHLETIC COUNCIL, AND THE LEAGUES WITHIN, TO EXERCISE ITS JUDGMENT TO ASSURE THAT SCHOOL DISTRICTS APPLYING FOR A COMBINATION OF TEAMS DO NOT USE THIS RULE TO GAIN AN ATHLETIC ADVANTAGE OVER OTHER MEMBER SCHOOL DISTRICTS.**



## **APPLICATION PROCESS**

### **Letter of Intent**

Attached is the Letter of Intent that must be used for approval. The Letter of Intent must be returned to the Section IX Executive Director or designee by the following dates:

Fall – January 15

Winter – March 15

Spring – May 15

Extensions beyond the above dates may be considered by the Executive Director on a case by case basis. Circumstances must be provided in writing, however, does not guarantee approval.

Subsequent combining of teams by school districts that have been previously approved by the Section IX Athletic Council must submit a Letter of Intent for each sport season the school districts wish to combine.

### **League Approval**

The Executive Director or designee will bring all requests to combine teams to the respective league (OCIAA or MHAL) for discussion and vote. The League President will sign the request, if approved, or give written reasons if defeated.

### **Athletic Council Approval**

The Executive Director will bring the request to the Section IX Athletic Council for approval only when the following items have been completed and submitted to the Executive Director, or designee:

1. Letter of Intent signed by all school districts involved
2. League approval
3. Copies of the Board of Education resolutions authorizing the combining of teams

### **Submission to NYSPHSAA**

Once the Section IX Athletic Council has approved the combining of teams, the Executive Director, or designee, will submit the combining of teams to NYSPHAA for approval.

**LETTER OF INTENT**

School year \_\_\_\_\_ Sport \_\_\_\_\_

Host school district \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Host enrollment number (9-10-11 plus ungraded) \_\_\_\_\_ Current classification \_\_\_\_\_ \*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Combining school district \_\_\_\_\_

Combining school enrollment (9-10-11 plus ungraded) \_\_\_\_\_ Current classification \_\_\_\_\_ \*

\_\_\_\_\_ First request \_\_\_\_\_ Subsequent request (previously approved)

Program administered by \_\_\_\_\_

Practices to be held at \_\_\_\_\_

Home contests to be played at \_\_\_\_\_

**Reason for combining of teams – Please check the appropriate reason(s):**

\_\_\_\_\_ Insufficient number of participants

\_\_\_\_\_ Inadequate facilities

\_\_\_\_\_ Other (please explain)

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**\* Five sport classification numbers 2013-14**

<b>AA – 910 and up</b>	<b>A – 480-909</b>	<b>B – 280-479</b>	<b>C – 170-279</b>	<b>D – 169 and below</b>
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<b>Class AA – 50%</b>	<b>Class A – 40%</b>	<b>Class B/C – 30%</b>	<b>Class D – 20%.</b>
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The following signatures are required to validate this request. The request cannot be approved without any of the following:

**Requesting School District**

Superintendent of Schools: \_\_\_\_\_

Board of Education President: \_\_\_\_\_

High School Principal: \_\_\_\_\_

Athletic Director: \_\_\_\_\_

**Combining School District**

Superintendent of Schools: \_\_\_\_\_

Board of Education President: \_\_\_\_\_

High School Principal: \_\_\_\_\_

Athletic Director: \_\_\_\_\_

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**For Section Use only – DO NOT WRITE BELOW THIS LINE.**

**League Action:**

\_\_\_\_\_ Approval

\_\_\_\_\_ Defeated

League President: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a statement to support the league action.

**Section Action:**

\_\_\_\_\_ Approval

\_\_\_\_\_ Defeated

Executive Director: \_\_\_\_\_ Print Name: Robert Thabet Date: \_\_\_\_\_

Please attach a statement to support the section action.



# NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

## APPLICATION FOR NYSPHSAA MEMBERSHIP

MAR 27 2013

NYSPHSAA, INC.

1. Applying school must complete all information in Part I.
2. Applying school should forward application to the Section Athletic Council for approval.
3. Section Athletic Council approves application in Part II.
4. Section Athletic Council forwards approved application to NYSPHSAA Executive Director for NYSPHSAA Executive Committee approval at the next scheduled meeting.

**PART I School Information:** to be completed by the applying school, then forwarded to the Section Athletic Council for approval.

Name of School HIGHLAND RESIDENTIAL CENTER  
Athletic Director William Connolly  
Address 29 NORTH CHODIKEE LAKE ROAD  
City/State/Zip HIGHLAND, N.Y. 12528  
Phone 845-691-6006 E Mail Address Farooq.Mallik@oces.state.ny.us  
SED Code (12 digit #) 620803978221

* Enrollment:	Boys	Girls
Grade 7	<u>1</u>	<u>0</u>
Grade 8	<u>12</u>	<u>0</u>
Grade 9	<u>54</u>	<u>0</u>
Grade 10	<u>33</u>	<u>0</u>
Grade 11	<u>8</u>	<u>0</u>
Grade 12	<u>4</u>	<u>0</u>
Sec. UNG	<u>0</u>	<u>0</u>

\* Please use figures from the October BEDS of the current school year.

Signature of Chief School Officer indicates that this school is registered with the NYS Education Department and represents an agreement that the applying school will follow all NYS Education Department regulations and New York State Public High School Athletic Association bylaws, eligibility standards and sports standards.

(Signature of Chief School Officer)

### PART II Section Approval: TO BE COMPLETED BY SECTION ATHLETIC COUNCIL

TO: NYSPHSAA EXECUTIVE DIRECTOR

The Section \_\_\_\_\_ Athletic Council has approved on \_\_\_\_\_ (date)  
(1-11)

\_\_\_\_\_ for Section membership.

(name of applying school)

We request approval for this school to become a member of the NYSPHSAA, Inc.

\_\_\_\_\_  
Section President

\_\_\_\_\_  
Section Secretary/Director

NOTE: Section Athletic Council forwards approved application to the NYSPHSAA Executive Director for Executive Committee approval at their next scheduled meeting.

After Executive Committee approval the new member will be invoiced for applicable membership fees.

8 Airport Park Blvd, Latham, New York 12110  
518-690-0771 • Fax: 518-690-0775 • Web: [www.nysphsaa.org](http://www.nysphsaa.org)

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# Section IX Athletics

Robert Thabet, Executive Director

TO: Section IX Athletic Council

FROM: John Landro, Section IX President

DATE: April 4, 2013

RE: Nominations for 2013-2014 and 2014-2015

The following people and positions are presented to the Section IX Athletic Council for Approval

Robert Thabet	Executive Director
James Osborne	Secretary and Treasurer
Christopher Mayo	Assistant Secretary and Assistant Treasurer
Dennis Burkett	Negotiator
James Osborne	Assistant Negotiator
Fred Ahart	Eligibility Chairperson
James Wolfe	NYSPHSAA Male Representative



# 2013 Girls' and Boys' NYSPHSAA Track & Field Championships



**SECTION  
IX**

## Volunteer Application

Please print

First Name ..... Last Name .....  
Address ..... City/State/Zip .....  
Telephone ..... E-Mail Address .....  
Cell phone .....

### Personal Information (please circle correct response)

Gender:      Male      Female

Physical Limitations:    No    Yes (Please Explain)

Work/occupation ..... Most recent employer (optional) .....

List previous volunteer experience .....

Area of volunteer interest (i.e., site personnel, security, game management, etc.)

- 1.....
- 2.....
- 3.....

### Volunteer availability: (Circle all applicable)

Number of Days:    1    2

Friday, June 7

Saturday, June 8

Available:    10 A.M. - 6 P.M. - OR \_\_\_\_\_ **FAX APPLICATION TO (845) 291-7306**

### In an emergency, notify:

First Name ..... Last Name .....

Address .....

City/State/Zip ..... Telephone .....

Volunteers hereby agree to serve any client who is assigned regardless of race, sex, creed or national origin.

.....  
(Signature/Volunteer)

.....  
(Date)