



Section IX Athletics

Robert Thabet, Executive Director

**Section IX Athletic Council Meeting
Tuesday, April 16, 2013 at 9:30 a.m.**

Please Note: Change in Location
Marlboro High School – Media Center
50 Cross Road, Marlboro, NY 12542

1. Call to Order: Bob Thabet
2. Pledge of Allegiance: Bob Thabet
3. Financial Report: Jim Osborne
4. Review of Meeting Materials – Jim Osborne
5. Approval of March 5, 2013 Minutes
6. Section IX NYSPHSAA Representatives – Roberta Greene and Jim Wolfe
7. Combining of Teams – Back from the Leagues
Deadline for schools to:
 - a. Merge programs
 - b. Demerge programs
8. Regina Coeli Application for Membership – Back from the Leagues
9. Approval of the Family School (IX) with Hancock (IV) for Baseball all levels 2013
10. Section IX Terms of Office 2013-2014 and 2014-2015 – John Landro
11. Winter Chair Reports
 - a. Girls Basketball Steve Boucher/Tom Cassata
 - b. Boys Basketball Fred Ahart
 - c. Cheerleading Cherie Ramsey
12. Spring Sport Chairs:
 - a. Baseball Dave Onusko
 - b. Boys Golf Tom Howe
 - c. Boys Lacrosse Bob Slate
 - d. Boys Tennis Urvashi Gupta and LuAnn McCarthy
 - e. Track & Field Joe Iatauro and Eric McLaughlin
 - f. Girls Golf Bill Earl
 - g. Girls Lacrosse Wendy Crandall
 - h. Softball Bruce Guyette
13. Chair Reports:
 - a. Girls & Boys Modified Sports Steve Boucher & Helenanne Gillinder
 1. Re-entry Rule for Baseball – Back from the Leagues
 - b. Safety Janet Carey
 - c. Chemical Health Marco Lanzoni
 - d. Officials Coordinator Dennis Burkett
 - e. Eligibility Fred Ahart
 - f. Sportsmanship Glen Maisch
14. New Business
Appointment of New Track Chairs
15. Old Business
16. Adjournment
Next Meeting Date: Wednesday, May 15, 2013 at Mt. St. Mary College at 9:30 a.m.

Section IX Athletics

Gate Receipts Procedure

- Jim Osborne (Treasurer) calls in cash order to OC Trust Bank.
- Chris Mayo (Assistant Treasurer) picks up cash order, counts cash and gives to Jim Osborne to re-count and distribute to cash boxes.
- Cash boxes are taken to event.
- Cashier counts money in cash box and signs for it.
- Cashier is also signing off on beginning ticket numbers.
- Ticket Taker works with cashier and distributes tickets upon attendee payment to cashier.
- The Treasurer, Assistant Treasurer, Site Chairperson or Sport Chairperson oversee the cashier and manage the front end.
- Upon completion of the event, Cashier and Front End Manager retreat to counting room.
 - Cash is counted and compared to ticket sales.
 - Cashier signs ticket sales document witnessed by front end manager.
 - Document is noted if cash count is over or under what should be accounted for and signed by cashier.
- Cash is then brought to office for a second count by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer).
 - The person counting cash back at the office is different than person that counted at the event.
- Once cash has been verified, all paper work is compared and signed off on.
- A Deposit ticket is then written out.
- Deposit ticket is then compared to reported receipts and taken to the bank with the cash for deposit by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer).
- Bank counts cash and deposit is made.
- Deposit ticket receipt is brought back and copied on the tickets / cash receipt paper work to complete that report.
- Final report is checked by either Jim Osborne (Treasurer) or Chris Mayo (Assistant Treasurer) and filed for record keeping purposes.

New York State Public High School Athletic Association, Inc.

STAFF

Robert J. Zayas, Executive Director
Robert E. Stulmaker, Assistant Director
Todd Nelson, Assistant Director
Joe Altieri, Director of Marketing & Media
Jeanette Neven, Treasurer



OFFICERS

Eileen Troy, President
Stephen Broadwell, 1st Vice President
James Osborne, 2nd Vice President
Mark J. Ward, Past President

SYNOPSIS OF ACTIONS

March 22, 2013 EXECUTIVE COMMITTEE MEETING
Hilton Albany

ACTION ITEMS

1. P3 Approved January 2013 Executive Committee meeting minutes with correction.
2. P3 Approved the 2013-2014 school enrollment numbers for non-public NYSPHSAA member schools.
3. P3 Approved a motion to enter into Executive Session.
4. P3 Approved a motion to end Executive Session.
5. P3 Approved a motion adopting the revisions of the NYSPHSAA Employee Handbook, including the amendment of two of the revisions, to take effect September 1, 2013.
6. P3 Approved the position of Media Content Coordinator and authorize the Executive Director to reorganize the staffing responsibilities of the NYSPHSAA office personnel.
7. P4 Approved adjournment.

NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

EXECUTIVE COMMITTEE MINUTES

Hilton Albany

March 22, 2013

The Executive Committee meeting was called to order by President Eileen Troy at 11:00AM on Friday, March 22, 2013. Executive Director Robert Zayas introduced and welcomed Lisa Arnold, the new NYSPHSAA Treasurer who will begin her position on April 1, 2013. Director of Marketing and Media Joe Altieri gave a brief overview of the Federation of Champions Boys and Girls Basketball Tournament taking place over the weekend. Executive Director Robert Zayas introduced members of the Executive Committee and took attendance as follows:

Officers & Staff

President Eileen Troy
First Vice President Stephen Broadwell
Second Vice President James Osborne
Past President Mark Ward
Executive Director Robert Zayas
Assistant Director Robert Stulmaker
Assistant Director Todd Nelson
Director of Marketing & Media Joe Altieri
Counsel Renee James
Secretary Sandra Schanck

Past Presidents

Richard McGuire

Section Representatives

Section 1: Karen Peterson; Jennifer Simmons, proxy for Scott Mosenthal
Section 2: Robert McGuire, Ryan Sherman, proxy for Elizabeth Hemstead
Section 3: Barbara Felice, Michael Carboine
Section 4: Julie Bergman, Chris Durdon
Section 5: Kimberly Henshaw, Gary Mix, proxy for Dennis O'Brien
Section 6: Timm Slade, proxy for Cindy Bullis
Section 7: Patricia Ryan-Curry, Joseph Staves
Section 8: Chris Ceruti, Dominick Vulpis
Section 9: John Landro, proxy for Roberta Greene, James Wolfe
Section 10: Lori Brewer, Paul Harrica
Section 11: Lisa Lally, Timothy Mullins

Section Ex. Directors

Jennifer Simmons (1)
Ben Nelson (4)
Timm Slade (6)

Guests

Lisa Arnold